

First 60 Day Planning Process Extension:

Please provide the Department with written documentation describing those portions of the nurse-staffing plan that have been developed and approved by the nurse staffing committee:

(b) Present a written plan for assisting the hospital nurse staffing committee in resolving outstanding differences or in establishment of a functional committee, including efforts to encourage participation in the committee, scheduling of timely meetings, arranging for meeting facilitation and setting timelines; and

(c) Implement a temporary nurse staffing plan that incorporates the portions of the nurse staffing plan that have been accepted by the nurse staffing committee, and is consistent with subsection (3)(a) through (h).

(d) The Department will review the documentation and provide confirmation of the extension.

**Please submit to: Health Care Licensure and Certification
Ron Prinslow, Manager
800 NE Oregon Street., Suite 640
Portland, Oregon 97232**

Second 60-day extension request:

A hospital may request from the Department a second sixty (60) day Planning Process Extension.

To be granted this second Extension, in addition to the requirements listed in the first extension request.

The hospital must:

(a) Must employ a mediator within thirty (30) days to establish a functional nurse staffing committee and/or assist in working out a compromise on issues of disagreement; and

(b) Provide evidence that such a mediator will include nurse staffing expertise in the deliberative process.

This information must be submitted in writing to the department:

**Health Care Licensure and Certification
Ron Prinslow, Manager
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Portland, Oregon 97232**