



# Oregon Nurse Staffing Collaborative

Oregon Nurses Association and  
Oregon Association of Hospitals and Health Systems

ONSC Meeting Minutes: August 3, 2016  
Meeting location: OAHHS office

**Attendees:** Dana Selover (OHA), Annabelle Henry (OHA), David Baca, Tina Bardavid, Cheryl Brewer, Zennia Ceniza, Cori Christensen, Lynda Coats, Rebecca Hopper, Bill Howden, Barb Merrifield, Stephanie Milstein, Paul Prough, Lisa Quezada, Debra Robinson, David Silva, Carolyn Starnes, Tonya Tittle, Diane Waldo, Valerie Whitmore.

**Guests:** Hannah Wade-Sandlin, Zach Smith

**Phone Attendees:** Kendall Johnson, Jay Ravarra, Paula Schmidt, Jerrye Wright

Agenda Item	Discussion	Action/Follow Up
<p><b>State Meeting: SB 469 Review of Final Rules</b></p>	<p>Dana Selover and Annabelle Henry here to present on the final rules for SB 469. See PPT for details. Key points:</p> <ul style="list-style-type: none"> <li>• Rules effective July 1, 2016</li> <li>• Hospitals will have a 3-day advance notice of OHA nurse staffing survey</li> <li>• OHA investigation of a patient complaint will remain unannounced</li> <li>• During a hospital survey, OHA focuses on compliance to the law and does not dictate how to address a specific component.</li> <li>• Following acceptance of a plan of correction from a hospital survey, OHA will complete a ‘revisit’, which may be virtual.</li> <li>• Hospitals retain the flexibility to determine what nursing care areas are included as part of the HNSC; OHA will look for a ‘reasonable determination’ of units included or excluded. Note: outpatient clinics should be reviewed to determine if it is reasonable to include in the HNSC.</li> <li>• Patient acuity and nursing care intensity to be included in NS plans.</li> <li>• Mediation process steps: either co-chair notifies OHA of impasse</li> <li>• Overall, lack of documentation around components of the rules may trigger a deficiency during a survey</li> <li>• A ‘reasonable effort’ is needed by hospitals when working on the replacement staff processes</li> <li>• Rules around mandatory overtime are generating multiple questions; OHA is developing an FAQ document.</li> </ul>	<p>OHA FAQ document to be available in September 2016</p>

<b>Follow up SB 469</b>	Reviewed: <ul style="list-style-type: none"> <li>• Notice of posting</li> <li>• Sample HNSC meeting minutes template</li> </ul>	Members also requested template for the anti-retaliation notice and for posting for staff replacements
<b>Presentation: ADT</b>	Debbie Robinson and Lynda Coats from St Charles Bend presented on ADT data capture and strategies. PPT available. Key points: <ul style="list-style-type: none"> <li>• Used the Labor Management Institute approach to ADT</li> <li>• Unit data tracked for three months</li> <li>• Combined ADT data with lunch/rest break needs to increase HPPD</li> <li>• Outcomes: continuity of care, shared accountability, unit flexibility. Reviewed at each nurse staffing committee meeting</li> <li>• Had a financial impact to the system, although offset by system overhead</li> <li>• Learnings: best to stagger staff moves to other shifts so one shift is not depleted of resources</li> </ul>	Link to LMI webpage: <a href="http://lminstitute.com/">http://lminstitute.com/</a>
<b>ANA Convention Highlights</b>	Tonya recently attended the ANA convention and briefly discussed the ANA priorities: <ul style="list-style-type: none"> <li>• Enact meaningful gun control legislation</li> <li>• RN Safe Staffing Act</li> <li>• Nursing Workforce Reauthorization Act</li> <li>• Home Health Care Planning Improvement Act</li> </ul>	
<b>Roundtable</b>	Diane posed the following question to the ONSC members: With the NSAB up and running, is there value to having the ONSC continue? If so, why? Comments included: <ul style="list-style-type: none"> <li>• Value in networking and collaboration</li> <li>• Value in learning from each other</li> <li>• This is a group who can continue to create tools and provide education to facilitate success of the nurse staffing law.</li> </ul>	Send comments to Diane
<b>Parking Lot</b>	Items suggested for future ONSC work: <ul style="list-style-type: none"> <li>• Position control tool</li> <li>• Posting for replacement staff</li> </ul>	
<b>Next meeting</b>	<b>Next meeting: Wednesday November 2, 2016 0900-1300 at the OAHHS offices</b> Tentative agenda: <ul style="list-style-type: none"> <li>• Call shift management-presentations by Carolyn Starnes, Mercy Medical Center, and Paul Prough, Legacy Silverton.</li> <li>• Review of anti-retaliation notice</li> </ul>	