



Oregon Nurse Staffing Collaborative

Oregon Nurses Association and
Oregon Association of Hospitals and Health Systems

ONSC Meeting Minutes: November 2, 2016
Meeting Location: OAHHS office


Attendees: Barbara Merrifield, Carolyn Starnes, Cori Christensen, Debbie Robinson, Lisa Quezada, Lynda Coats, Patrick Blankenship, Rebecca Hopper, Robert Clements, Sarah Hillyer, Tina Bardavid, Yvonne Kirk, Tonya Tittle, Barbara Wade, Paula Schmidt, Dena Putnam-Gilchrist

Guests: Dana Selover (OHA), Annabelle Henry (OHA), Anna Davis (OHA), Lisa Finkle (OHA)

Phone Attendees: Leah Emmett, Cindy Kronsberg, Aaron Hill, Kara Hood, Julia Floyd, Connie Kinman, Deb Groshong, Tammy Hodson, Dawnelle Marshall, Jennifer Burrows, Zennia Ceniza, Tanya Snow, Deb Rinker, Margie Cooper, Deb Boswell

Agenda Item	Discussion	Action/Follow Up
<p>State Meeting Review draft audit tools</p>	<p>Dana Selover and Annabelle Henry presented on Nurse Staffing Laws Survey Process & Tools.</p> <p>Key points:</p> <ul style="list-style-type: none"> • Differences in Survey vs Complaint investigations • OHA will have a co-chair form online, this is important for staffing co-chairs to keep their information current so updates from the OHA will have the correct email on their distribution list • 5 full time surveyors have been hired • 22 facilities will be surveyed in 2017, which will be 2-3 a month • Audits that reflect the updated rules and Law will not begin till April 2017 • Survey tools are included for: <ul style="list-style-type: none"> - Hospital nurse staffing plans - Replacement staff - Hospital nurse staffing committee requirements - HNSC Co-chair interviews - Overtime - Nurse Staffing Workbook • The OHA is temporarily amending OAR 333-510-0130 relating to hospital nursing staff member overtime. The temporary rulemaking clarifies the rule regarding the definition of the word "require" as a verb and the application of the 10-hour rest period after a nurse staffing member has worked an agreed-upon and prearranged shift in excess of 12 hours in a 24-hour period. Rulemaking is effective October 25, 2016 – April 21, 2017. For more details, please see the full text of these proposed rules at the following HCRQI rulemaking activity website: Health Care Regulation and Quality Improvement 	

<p>Call Shift management presentations</p> <ul style="list-style-type: none"> • Carolyn Starnes (Mercy Medical) • Paul Prough (Legacy Silverton) 	<ul style="list-style-type: none"> • Carolyn was unable to speak to the planned process at Mercy Medical until an agreement is made. She did explain what they have done in the past and answered questions from the group. • Paul was unable to attend the ONSC meeting as he worked the night prior. Rebecca Hopper spoke on his behalf and indicated that Carol Bradley recently gave a presentation on the temporary rule changes being done currently with the rules advisory committee on the NSAB and staffing member overtime language to be changed. Silverton is looking to go to a self-scheduling call system, nurses will volunteer to work when they want so they don't have to work on what would have been a day off. Nurses can volunteer to work all day and all night. 	
<p>ONSC Repository</p>	<p>Barbara reviewed the updated ONSC repository page (located here) and asked for input from ONSC members. Suggestions for the Repository page included:</p> <ul style="list-style-type: none"> • Adding staffing plans, so facilities could share their work. Members asked to share their plans when available. • Adding a type of 'quiz' to help increase knowledge of the ONSC and also the Oregon Nurse Staffing Law [note: we had a quiz that aligned with the former law. An updated quiz would be a good project for the ONSC to do.] 	<p>Barbara will continue to update the ONSC repository page as needed.</p>
<p>OAHHS / ONA Nurse Staffing Workshop</p>	<p>Tonya reviewed the draft agenda for the OAHHS / ONA Nurse Staffing Workshop Agenda. The workshop will be held in Lebanon, OR on February 2, 2017 9-4pm with CE available.</p> <p>Anyone that is willing or knows of someone who would like to help participate in the presentations please contact Tonya Tittle (tittle@oregonRN.org)</p> <p>Suggestions for the agenda include:</p> <ul style="list-style-type: none"> • Expand the OHA staff time from 60 minutes to a minimum of 90 minutes • Ask if the "Future of NSAB" can include a short synopsis of who they are and what they've done in addition to their next steps • Have someone speak to the online documents and give a brief overview of "what they are" (ONSC tool kit, repository, nurse staffing landing page link) • Can we add a rapid fire presentation of individuals who have gone thru the survey process and have them give their tips/tricks <p>Tonya will discuss with Diane Waldo the suggested changes. The planning committee will accept/defer the suggestions with explanation at the next ONSC teleconference in January 2017</p>	
<p>NSAB Legislative Report</p>	<p>Debbie Robison spoke to the Legislative report that was prepared by the NSAB and presented to the governor in September 2016. The actual report can be found here.</p> <p>Key points:</p> <ul style="list-style-type: none"> • The NSAB is a 12-member board, only 11 members currently have been appointed per the governor's office • The NSAB members all contributed to the legislative report. 	

	<ul style="list-style-type: none"> • The report addresses background of the NSAB, key changes in proposed rule language, and the work of the board itself. • Dates/times of the open houses held • Public hearing and comments are included • Highlighted that the membership board is from throughout the state, representation is from all the communities in Oregon • End of report discussed the concerns from the NSAB on language regarding the Oregon State hospital, also concerns about language on mandatory overtime. Concerns re the OSH was due to the NSAB not being consulted about adding a rule exception. The issue about overtime language was not resolved by the time the report was submitted. • The NSAB requested more information on the mediation process <p>. It is noted that all NSAB meetings are open to the public.</p>	
<p>What is next for the ONSC ?</p>	<p>Discussed next steps for the ONSC, future agenda topics and discussion points for ONSC to collaborate on which include:</p> <ul style="list-style-type: none"> • The OHA and NSAB both refer to and look to the ONSC frequently, expressing that this is group is supportive and informative • Those in attendance today feel this is a great conduit to share information with each other • Future steps to collaborate on examples of staffing plans, charters, minutes • Staffing concerns – tips/tricks • Acuity tools • Tools for A/D/T • Staffing request forms – what their purpose is and how they can benefit in helping with adequate staffing • CHURN – patient turnover and case mix, the concept of HPPD • An additional half day workshop hosted by ONSC to include the “the nuts and bolts” of creating a staffing plan that is based on ADT, acuity, intensity, and staff competency. Formulas used to measure requirements of the Law and how to build into staffing plans. 	
<p>Roundtable</p>	<ul style="list-style-type: none"> • Patrick Blankenship asked if the group could share staffing plans with each other. Patrick offered to share the ICU staffing plan he has for his facility (Legacy Mt Hood Medical Center). • Any other staffing plans that anyone is willing to share please send to Barbara Wade to post on the ONSC Repository • Question – Are scrub techs in the Operating Room covered under the Law –answer: no • Question – it was asked if anyone has filed a waiver? No one said they had filed one. It was also asked what the specific purpose of a waiver is? Debbie Robison spoke to this and stated: waivers look at the best interest of the patient, not whether or not it is in the best interest of the facility. Waivers are used to defer from the rules/Law 	 ICU Staffing Plan 2016- 1 - SB469.docx
<p>Next Meeting: Wednesday January 4, 2017 via teleconference</p>	<p>Because the OAHHS/ONA Nurse Staff Workshop will be held on February 2, 2017 and the next ONSC meeting is set for February 1, 2017 it was agreed we will <i>CANCEL</i> the February 1st meeting and instead we will have a phone meeting in January. <u>Please contact Barbara Wade for any agenda items prior to the January teleconference</u></p> <p>Next Meeting: Wednesday January 4, 2017 0900-1100 via Conference Number: 1-877-273-4202; ID: 8604180 Tentative Agenda: review agenda for OAHHS/ONA Nurse Staff Workshop</p>	